

APPLICATION: Consultative skills development

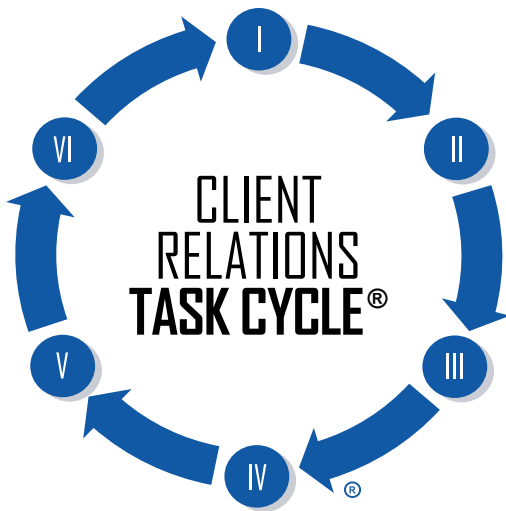
AUDIENCE: Consultants, sales persons, and service & client representatives

RESPONDENTS: Self, Manager, Clients, Associates

QUESTIONS: 55 questions, 3 open-ended

Client Relations (SCR) measures the skills necessary to build strong client relationships. Effective representatives foster professional, mutually beneficial rapport with customers and other partners. A major aspect of this role is to understand all facets of a client's business and anticipate and respond to their needs. To be successful in the position, a representative must be friendly, motivated and, ultimately, ready to address the demands and concerns of customers as they arise. The SCR supplies feedback on the unique skill set needed to consistently provide a positive client experience.

THE SCR TASK CYCLE®



The Task Cycle is a validated organizing tool that can help leaders know where to focus their development. It is presented as a logical sequence of events, with each phase contributing to achieving the final goal. A leader's performance across the Task Cycle phases is predictive of how others perceive their impact on the organization.

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For more information, please visit our

➤ [Online Survey Brochure](#)

www.boothco.com/brochure

I. ESTABLISHING RAPPORT

Understanding the client's business, conveying information clearly, and proactively providing clients with relevant information.

II. IDENTIFYING CLIENT NEEDS

Analyzing and addressing unique client needs.

III. RESPONDING TO NEEDS

Making appropriate recommendations.

IV. GAINING ACCEPTANCE

Collaborating in the decision-making process and effectively responding to client concerns.

V. DRIVE

Demonstrating enthusiasm, and appropriately utilizing product and process expertise to get results.

VI. ACKNOWLEDGEMENT

Acknowledging positive relationships with partners.

OUTCOMES

Professionalism, Approachability, and Overall Satisfaction are leveraged through the mastery of Task Cycle phases.